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**BRIEF PROFILE**

Frederick Otu Agboti, who hails from Afikpo in Ebonyi state of Nigeria, is a graduate of Accountancy from the reputable University of Imo State. He is an Associate Member of the Chartered Institute of Finance and Control, Nigeria. He has over 9 years of professional experience in Administration and Accounting. Within this period, he has held different positions, in which he has risen through the rank. Frederick has passion in the healthcare sector, in which he has spent almost all his careers.

**WORKING EXPERIENCE**

**Account Officer II**

**Period:** 2005 – 2009

**Place:** Obioma Hospital

**Responsibilities:**

1. Maintaining of Account records by making copies; Filing Accounting documents, collection and recording of cash income, payment of bills to Government Agencies. 2. Performing and managing store financial stock and control and managing of stock expenses.

**Achievement:**

1. Maintenance of accurate Account records and documentations.
2. Good filing system
3. Good store Administrative audit.

**Executive Account Officer**

**Period:** 2009-2011

**Place:** Obioma Hospital

**Responsibilities:**

Auditing of Accounts department, Suppervision of cash in come, Tracing of errors, and logement of cash in the bank.

**Achievement:**

1. Introduced sinking fund account for the building of Administrative and Laboratory Complex which was accomplished.
2. Advised the Chief Medical Director on Tax Laws
3. Prepared Assets, Liability and Capital Accounts.

**Manager, Finance & Administration**

**Period:** 2009 – 2011

**Place:** Obioma Hospital

**Responsibilities:** 1. General Administration, Financial Administration.

2. On the job training and supervision.

**Achievements:**

**Senior Manager, Finance & Administration**

**Period:** 2005 till date

**Place**: Obioma Hospital

**Responsibilties:** 1. Budget planning

2. National Health Insurance Scheme coordinator.

3. Preparation and supervision of Health Insurance Scheme Bills.

Achievements: 1. Timely execution of Budgets

2. Balancing of Health Maintenance Organizations payments and shortage compared to reasons.

3. Managed payments and supplies

4. Training of Admin & Accounts Staff

**ACADEMIC HISTORY**

2006 – 2010: Imo State University, Owerri. **B,sc. Accountancy**

1998 – 2000: University of Calabar. **Diploma in Business Administration**

1981 – 1986: Government Secondary School, Afikpo. **S.S.C.E.**

1975 - 1981: Government Primary School, Afkpo. **F.S.L.C.**

**PROFESSIONAL QUALIFICATION**

2016: Associate Member, Chartered Institute of Finance and Control

REFEREES

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1. Dr Chris Timothy

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